

Approved: 12-04-2006

MINUTES OF THE MEETING OF  
THE BOARD OF COSMETOLOGY EXAMINERS  
October 2, 2006

**ROLL CALL**

The meeting of the Board of Cosmetology Examiners was called to order by the Chairperson, Pam Rowland, at 10:01 a.m., Conference Room 6Z, Nebraska State Office Building, Lincoln, Nebraska. Copies of the agenda were mailed to the Board members and other interested parties in accordance with the Public Meeting Law. The following members answered roll call:

Virginia Davidsaver	- Member
Mike Evert	- Member
Marie Nordboe	- Vice-Chairperson
Don Osentowski	- Member
Jeff Pippitt	- Member
Judy Roubal	- Member
Pam Rowland	- Chairperson
Sherri Scheele	- Member
Monty Vogel	- Member
Amy Waskel	- Member
Judy Wilson	- Member

The following member was not present: Marlene Wagoner (Secretary). Ms. Gray indicated Ms. Wagoner had called to advise she would be unable to attend.

A quorum was present and the meeting convened.

Also present were: Julie Agena, Assistant Attorney General; Sharon Fitts, Investigator, Investigations Division; Kris Chiles, Section Administrator; Carol Ann Gray, Credentialing Coordinator; and Susan Chocholousek, Credentialing Specialist, Credentialing Division; and Elise Meerkatz, Devon Ferguson, Tyson Schaffert, and Joseph Smith of the Nebraska Body Artist Association.

**ADOPTION OF AGENDA**

Prior to adoption of the agenda, Chairperson Rowland asked for a motion to change the order of agenda items 3 and 4 to allow the presentation from the Nebraska Body Artist Association before approval of the minutes.

Motion: Marie Nordboe moved, seconded by Jeff Pippitt to change agenda items 3 and 4 on the agenda. A voice vote was taken. Voting aye: all. Voting nay: none. Motion carried.

Julie Agena, Assistant Attorney General, notified the chair that she would need to leave the meeting by 1: 30 p.m. for a hearing.

10:10 am - Susan Chocholousek departed the meeting.

**NEBRASKA BODY ARTISTS ASSOCIATION (NBAA) PRESENTATION**

Chairperson Rowland indicated the Board of Cosmetology would hear the information the NBAA is presenting, however, no response would be made during the meeting to their concerns.

The Nebraska Body Artists Association (NBAA) was represented by Elise Meerkatz, legal counsel for the NBAA; Joseph Smith, NBAA Chairperson; Devon Ferguson, and Tyson Schaefer, NBAA board members. Ms. Meerkatz

indicated the NBAA members would be giving the presentation and she would be available as their legal counsel to answer any questions the Board of Cosmetology may have. Copies of their “Position Paper” outlining their concerns was distributed to the Board of Cosmetology as well as a letter from Joseph Smith, NBAA president.

NBAA stated they have three main concerns:

1. The inspection process for the body art industry – body piercing, tattooing, and permanent makeup. They emphasized there is no reference to the ability of Monty Vogel to be objective as an inspector. The concern is for future moral and ethics issues. The next inspector may not be so honorable.
2. Conflict of interest – they have a concern that the only representative on the cosmetology board is a body art business owner and also serves as the inspector.
3. Trade secrets of the industry - Businesses want their interests protected. Employee information and client names need a level of confidentiality as well as certain looks and styles are associated with certain businesses and they would prefer an inspector that is not a competitor in the business having access. NBAA believes someone outside the industry who is not a competitor needs to be the inspector. They suggest the possibility of a registered environmental health specialist to be an inspector.

The NBAA representatives thanked the cosmetology board for hearing their concerns.

10:12 a.m. Barb Remmers, Investigator, Investigations Division entered the meeting.

10:15 a.m. Duane Newland, Investigator, Investigations Division entered the meeting.

Elise Meerkatz, Devon Ferguson, and Tyson Schaefer departed the meeting at 10:19 a.m.

### **APPROVAL OF MINUTES**

Chairperson Rowland asked if everyone had a chance to look over and to read the minutes from the June 12, 2006 and August 7, 2006 board meetings. The board was given time to review the minutes.

MOTION: Jeff Pippitt moved, seconded by Mike Evert to approve the minutes from the June 12, 2006 and August 7, 2006 meetings. Discussion followed.

Virginia Davidsaver noticed the August minutes reflected individuals had called to indicate their absence, however she was listed as absent from the June 12<sup>th</sup> meeting and no mention was made that she has e-mailed notice of her inability to attend. Ms. Gray assured her that it is not considered an unexcused absence.

Marie Nordboe requested clarification of the June minutes, top of page 4, first sentence to clarify Nebraska may want to look at **“the computer instructor course in the future”**.

Chairperson asked if there was any further discussion regarding the June minutes. None indicated.

Amy Waskel questioned the August 7<sup>th</sup> minutes, page 5 regarding the foot spa sanitation. She did not remember the information in italics as being finalized. Ms. Gray indicated the information in italics was printed verbatim from the document distributed during the meeting for discussion purposes. Change the wording of the sentence before the information in italics to read; **“A photocopy of the following was handed out to the board members for future consideration to be adopted at a later date.”**

10:20 a.m. - Kris Chiles departed the meeting.

Chairperson Rowland asked if there were another questions regarding the August meeting minutes. None indicated. She stated there is a motion on the floor.

MOTION: Jeff Pippitt restated his motion to approve the minutes as corrected for both the June 12 and August 7, 2006 meetings, seconded by Mike Evert. A voice vote was taken. Voting aye: all. Voting nay: none. Motion carried.

10:25 a.m. - Ms. Chiles returned to the meeting.

10:31 a.m. - Ms. Chocholousek returned to the meeting.

### **INVESTIGATIONAL INFORMATION/REPORTS – CLOSED SESSION**

MOTION: Judy Roubal moved, seconded by Sherri Scheele to enter Closed Session for the purpose of hearing discussions of investigative/confidential nature and for the prevention of needless injury to the reputation of the individuals. A voice vote was taken. Voting aye: all. Voting nay: none. Motion carried.

10:35 a.m. - Closed Session

10:35 a.m. - Amy Waskel departed the meeting due to the possible conflict of interest of the case being discussed.  
10:40 a.m. - Susan Chocholousek departed the meeting. Kris Chiles departed the meeting to retrieve Amy Waskel.  
10:46 a.m. - Susan Chocholousek returned to the meeting.  
11:30 a.m. - Amy Waskel departed the meeting due to a possible conflict of interest.  
11:31 a.m. - Don Osentowski departed the meeting. Amy Waskel returned to the meeting.  
11:36 a.m. - Duane Newland departed the meeting. The chair called for a break.  
11:51 a.m. - The board resumed closed session.  
12:15 p.m. - Sharon Fitts and Barb Remmers departed the meeting.  
12:29 p.m. - Susan Chocholousek departed the meeting.  
12:31 p.m. - Susan Chocholousek returned to the meeting.  
1:00 p.m. - Amy Waskel departed the meeting due to a possible conflict of interest.  
1:10 p.m. - Amy Waskel returned to the meeting.  
1:34 p.m. - Julie Agena departed the meeting.

MOTION: Jeff Pippitt moved, seconded by Monty Vogel to return to open session. A voice vote was taken. Voting aye: all. Voting nay: none. Motion carried.

1:55 p.m. - The meeting reconvened to Open Session

### **DISCIPLINARY INFORMATION**

#### **Actions Pending/Taken**

Ms. Chiles reported the following actions taken based upon recommendations made by this board at the last meeting:

**Katrina Canas – Cosmetologist** - placed on probation for two years.

**Latasha Eggers – Cosmetologist and Cosmetology Instructor** petitions filed for disciplinary action.

**Megan Oquist – Cosmetologist** - placed on probation for two years.

**Jennifer Lin Tucker – Cosmetologist** - license was revoked.

**Carrie Williams – Cosmetologist** - placed on probation for one year.

Ms. Chiles reported the following Cease and Desist Letters were sent:

- **Hair by Tiff** operating without a cosmetology salon license.

- **Christopher Hansen** for practicing body art without a license.

### **APPLICATION REVIEW/RECOMMENDATIONS**

Kris Chiles requested affirmation of the review/recommendations made during closed session:

#### **a. Initial Licensure:**

##### **Bailey Denaro- Body Art license**

MOTION: Mike Evert moved, seconded by Marie Nordboe to the issue the body art license with no stipulations. A roll call vote was taken. Voting aye: Davidsaver, Evert, Nordboe, Osentowski, Pippitt, Scheele, Vogel, Waskel, Wilson, and Rowland; ten (10). Voting nay: Roubal; one (1). Motion carried.

##### **Amanda Wertz – Cosmetology license**

MOTION: Marie Nordboe moved, seconded by Monty Vogel to offer a one year probation, random screening, and evaluations. A roll call vote was taken. Voting aye: Evert, Nordboe, Osentowski, Pippitt, Vogel, Davidsaver, and Rowland; seven (7). Voting nay: Roubal, Scheele, and Wilson; three (3). Voting to Abstain: Waskel; one (1). Motion carried.

##### **April Satchell – Cosmetology license**

MOTION: Marie Nordboe moved, seconded by Judy Wilson to issue a cosmetology license with no stipulations. A roll call vote was taken. Voting aye: Osentowski, Pippitt, Roubal, Scheele, Vogel, Waskel, Wilson, Davidsaver, Evert, Nordboe, and Rowland; eleven (11). Voting nay: none (0). Motion carried.

##### **Jolynn Larson – Cosmetology license**

MOTION: Mike Evert moved, seconded by Marie Nordboe to issue the license with no stipulations. A roll call vote was taken. Voting aye: Roubal, Scheele, Vogel, Waskel, Wilson, Davidsaver, Evert, Nordboe, Osentowski, Pippitt, and Rowland; eleven (11). Voting nay: none (0). Motion carried.

##### **Abby Bratberg- Esthetician license**

MOTION: Mike Evert moved, seconded by Jeff Pippitt to issue the license with no stipulations. A roll call vote was taken: Voting aye: Scheele, Vogel, Waskel, Wilson, Davidsaver, Evert, Nordboe, Osentowski, Pippitt, Roubal, and Rowland; eleven (11). Voting nay: none (0). Motion carried.

##### **Janisha Burton – Nail Technology license**

MOTION: Mike Evert moved, seconded by Sherri Scheele to issue the license with no stipulations. A roll call vote was taken. Voting aye: Evert, Osentowski, Pippitt, Vogel, Wilson, and Rowland; six (6). Voting nay: Davidsaver, Scheele, Nordboe, Roubal; four (4). Voting to abstain: Waskel; one (1). Motion carried.

The board discussed if the persons making a motion or seconding a motion could vote no. Clarification was given that the person making a motion must vote for the motion. Seconding a motion allows for discussion of the proposal and may sway the individual's vote upon hearing further discussion, therefore, the person seconding a motion may vote no.

##### **Venessa DeJesus – Esthetician license**

Additional information is needed before a recommendation will be made.

##### **Debra Miller - Cosmetology license**

MOTION: Mike Evert moved, seconded by Marie Nordboe to issue the license with no stipulations. A roll call vote was taken. Voting aye: Pippitt, Roubal, Scheele, Vogel, Wilson, Davidsaver, Everet, Nordboe, Osentowski, and Rowland; ten (10). Voting nay: none (0). Voting to abstain: Waskel; one (1). Motion carried.

##### **Kyla Morris – Cosmetology license**

Mr. Evert made a motion to request an LAP evaluation from Kyla Morris. Mr. Pippitt seconded the motion. A roll call vote was taken. Voting aye: Vogel, Waskel, Davidsaver, Evert, Nordboe, Osentowski, Pippitt, Roubal, Scheele, and Rowland; ten (10). Voting nay: Wilson; one (1). Motion carried.

**b. Reinstatement:** none

**c. Convictions:** none

**d. Administrative Penalties Assessed:** none

### **STATISTICAL REPORTS**

Ms. Gray reported the following:

**a. Examinations** – Tallies from 2005 computer examination vs. pencil/paper.

	Pencil/Paper Examination	Computer Examination	Total Examined
Cosmetology	183	400	583
Cosmetology Instructor	2	15	17
Electrology	1	0	1
Esthetician	0	86	86
Esthetician Instructor	0	4	4
Nail Technology	66	63	129
Nail Technology Inst.	0	1	1

Some examinees took more than one try but this number reflects the total examinations administered. Some of the different variables involved include timing of when the exam is given, the cost differential, travel distance to take the exam, age of the student and their computer proficiency. Some individuals have taken both the computer and pencil/paper exam (after not being successful with one type of test and failed, retook the examination by the other method).

The pencil/paper exam has been offered on a nine week basis - six times a year. There is an exception between the October exam and the December exam of eight weeks. During the April, June, and August, 2006 exams only the two morning sessions were needed, there were no afternoon sessions. In 2005, there were two exam sessions in the morning and one or two sessions in the afternoon. Discussion followed.

Ms. Chiles indicated as long as the testing company offers pencil/paper examinations the department will continue to make that option available to candidates. She stated many professions offer exams only four times per year, others offer exams only two times per year. The cosmetology statutes only require the exam twice a year.

**MOTION:** Marie Nordboe moved, seconded by Judy Roubal to offer the pencil/paper test four times during the year 2007 for all cosmetology related professions.

Discussion followed regarding scheduling the electrology examination since it is so seldom there is an examinee. Ms. Gray indicated because a hands-on practical must be given the time is worked out with Judy Wilson's schedule, since she is the examiner.

Concern was expressed that four times per year is too few.

**VOTE:** A roll call vote was taken. Voting aye: Nordboe and Waskel; two (2). Voting nay: Vogel, Wilson, Davidsaver, Evert, Pippitt, Roubal, Scheele, and Rowland; eight (8). Absent: Osentowski. Motion defeated.

**MOTION:** Judy Roubal moved, seconded by Amy Waskel to keep the current method of offering the pencil/paper exam six times per year. A roll vote was called. Voting aye: Davidsaver, Evert, Osentowski, Pippitt, Roubal, Scheele, Vogel, Waskel, Wilson, and Rowland; ten (10). Voting nay: Nordboe; one (1). Motion carried.

**b. Renewal**

Ms. Gray reported the following:

- Esthetician licenses expired September 30, 2006. The second renewal notices will be sent out.
- Cosmetology renewal notices are set to go out approximately October 6, 2006. It is a combined form that will be sent out as was the esthetics form. The fee is \$32.00 for the cosmetology license and \$30 for the cosmetology instructor license. There are 8,925 cosmetologist and 234 cosmetology instructor licenses that will expire December 31, 2006.

Ms. Chiles indicated if you have dual credentials, you will only get one license back with both credentials indicated on the license. There will not be two separate licenses. Licenses with pictures are not available at this time. Both license numbers will be listed on one card. Discussion followed.

**c. Licensing** - Two new school applications are still pending. One is for a nail technology school in Omaha. The other is for an esthetician school in Lincoln.

**Meeting Reports**

**a. National–Interstate Council of State Boards of Cosmetology (NIC) Annual Conference –**

Chairperson Rowland requested each attendee to report on one aspect of the conference held August 26-28, 2006 at Portland, Maine. The meeting was attended by board members; Mike Evert, Judy Roubal, Pam Rowland and Amy Waskel. Also attending was Kris Chiles, Section Administrator, Credentialing Division.

- Ms. Chiles distributed a copy of her notes from the conference. Her notes included some questions for the board to consider. She also indicated Nebraska won 1<sup>st</sup> prize for its newsletter (draft) entered in competition against five other boards.
- Ms. Waskel presented her handout and notes regarding “Ten Blockbuster Formulas of Persuasion”.
- Mr. Evert indicated he had attended the new member orientation and had notes to distribute.
- Ms. Roubal reported regarding the Regulatory Rule Process.

2:35 p.m. Don Osentowski departed the meeting.

2:36 p.m. Chairperson Rowland declared a break

2:50 p.m. The meeting reconvened.

2:52 p.m. Ms. Chocholousek returned to the meeting.

It was recommended the attendees submit their written reports to the office for distribution to all members before the next meeting. The attendees may then consider the questions Ms. Chiles has indicated and any others they have at the next meeting.

It was also recommended that future attendees submit a written report regarding the meeting attended to the office for distribution to the members with the minutes before the next meeting.

Chairperson Rowland reported the date for the 2007 NIC annual conference is expected to be around the end of August, at Rapid City, South Dakota. There was no information regarding the 2007 NIC Region 3 & 4 Meeting.

**b. All Professional Board Members Meeting-**

Ms. Chiles indicated Virginia Davidsaver and Mike Evert attended the All Professional Board Members Meeting held September 29, 2006 at Omaha, Nebraska. The focus of the meeting was on discipline.

Mr. Evert and Ms. Davidsaver reported regarding the presentations on the following:

- Donna Murray, R.N, North Carolina Board of Nursing, was one of the speakers and she referenced that different generations of licensees/applicants respond differently to directives or do not respond at all. There is also a difference among generations regarding taking accountability for their actions. A rise in criminal statistics is associated with this new trend.
- Dr. Joann Schaefer, Chief Medical Officer, Regulation and Licensure Director, presented her philosophies about discipline regarding timing, weighing of issues, patterns/history, and rehabilitation (she wants to give second chances if they can be rehabilitated).

Ms. Chiles indicated 46 board members attended the meeting.

3:08 p.m. Mike Evert departed the meeting.

**UNFINISHED BUSINESS-**

**a. Newsletter** – Ms. Chiles indicated the Public Information Office must review any publications that are to be sent out. Copies of the changed newsletter were distributed. Changes were made in the information regarding Body Art, Esthetician, Nail Technology and disciplinary action. The newsletter is also available on the website.

**b. Nail Technology Consumer Information Poster** - Ms. Chiles reported the board has previously discussed having a poster for salons that identifies the most important things a consumer should know regarding nail technology. She distributed a sample poster for review and comment. Ms. Chiles will have a draft available for the next work session.

**c. Other** - The next work session is scheduled for Monday, November 6, 2006 at 10 a.m.

**NEW BUSINESS**

**a. Correspondence/Issues/Other**

**Body Art** – Monty Vogel referenced correspondence received by the Board of Cosmetology addressed to the State and Lancaster County Health Departments, dated September 21, 2006. The letter copy was mailed out to the board members with the agenda. Discussion was held regarding unlicensed artists using improper techniques or infection control practices as potential causes of the infection. There are procedures in place to prevent the cross contamination.

Ms. Chiles indicated there was not enough information and that other states need to be contacted to see what they are doing. She would also like to contact CDC and check with Mark Kinney who works with the local environmental services.

**Cosmetology**

- Audit of continuing education. In response to a question regarding what to do if there is a concern a licensee did not attend a program listed on the renewal, Ms. Chiles indicated the vital information could be forwarded to Carol Ann Gray and it will be checked into further.
- Concern was expressed regarding cosmetology salons not being inspected for long periods of time. There is a salon that has not been inspected in seven years and another that has not been inspected in five years.

Ms. Chiles indicated part of the problem is that we have two inspectors for the entire state of Nebraska and she is not able to hire another full-time staff person to inspect. She has done outside contracting with nail salons and it has been disastrous. She is aware that there are salons that have gone without an inspection for a long time. Sometimes, it is because the individual that operates the salon is only in on certain days or certain hours. There have also been some health issues with the inspectors and there are no backup persons to take their place. Ms. Chiles is trying to address the issues. She continues to try to resolve the problem. Some steps taken include:

- Having the inspectors call when they are getting close to the area. Even if they are three hours away, we have them call the salon.
- Inspections for nail salons within cosmetology salons occur at the same time as the cosmetology salon
- Inspectors work on cosmetology salons four days out of the five (week), nail technology salons one-half day and massage therapy establishments one-half day.
- Stacey Tessendorf has been contracted as a nail technology salon inspector

Discussion followed.

**Electrology** - none

**Esthetics** - none

**Nail Technology** - Ms. Rowland reported that the State of Texas just passed that all metal instruments must be autoclaved. They are looking at banning pedicure fountains in Texas.

#### **Other - Alcohol Consumption in Salons**

Ms. Chiles referenced a copy of a statute regarding consumption of liquor in public places. This came directly from the Liquor Control Department. She asked them specifically if someone has a private party, closed to the public, do they allow liquor to be used? They said yes. They do not have any regulations or restrictions in regards to that (a private party, closed to the public). If it is after hours and closed to the public, a party with alcohol would be okay. During open hours, this would not be allowed. It doesn't matter if the person brings it in there can not be liquor in the establishment during open hours. During closed hours due to a private party (closed to the public) there are no requirements. Alcohol cannot be brought into the salon for chilling, as an example, during open hours in anticipation of a private being held later.

Ms. Chiles indicated the board has wanted to possibly address a statement in the future of no alcohol at any time in the salon. We are just saying, this is what "open hours" stand for right now. If you want to totally ban alcohol, that is a whole other issue. The way it is written now, we are questioning the definition of open hours. This is the state law on alcohol during open hours.

#### **2007 Legislative Update**

Ms. Chiles reported regarding the Uniform Licensing Law rewrite. The entire document is 900 some pages. The portion concerning the board of cosmetology was mailed to the board members. The first pages are on the general Uniform Licensing Law changes. As Ms. Chiles has addressed throughout the past year. The following issues were discussed:

#### **Renewal Process Proposed Changes**

The renewal of licenses process is a major change. The proposed changes include:

- Only one renewal notice will be sent out
- No second notices will be sent out



- Licenses will no longer be revoked for non-payment. The license will expire on the expiration date and the licensee will be required to reinstate the license.
- There are also some changes in the reinstatement process.

### **Citizenship Requirement Proposal**

Ms. Chiles reported addition of a requirement to the proposed Uniform Licensing Law at the request of the Governor approximately two months ago. The proposal requires licenses to be issued only to persons who are United States citizens or are legally in the United States.

### **Board Membership Composition Changes**

Initially boards were notified that we could not make any changes to the board composition. We can not increase the number of board members because of cost. Notice was received two weeks ago that the composition could change but the size could not. The change in requirements for those who are on the board can be made. Concern was expressed regarding the proposed change in regard to the composition of the board.

Discussion followed regarding the knowledge base of the licensees (cosmetologist would have knowledge of hair, esthetics and nails; esheticians would have knowledge of hair and nails; and nail technologists would not have knowledge of hair or esthetics).

4:25 p.m. Judy Wilson departed the meeting.

4:30 p.m. Virginia Davidsaver departed the meeting.

None of the board members can be affiliated with the same establishment. The school owner has to live in the State of Nebraska. A person cannot live out-of-state and be a board member.

Lengthy discussion was held regarding representation of professions in the board membership.

MOTION - Marie Nordboe moved, seconded by Judy Roubal to propose a 12 member board consisting of 2 public members; one school owner (who is also licensed as either a cosmetologist, nail technician, or esthetician); one salon owner (who is licensed as a cosmetologist); two cosmetologists (who are not school owners); one nail technician (who is not a school owner); one esthetician (who is not a school owner); one electrologist; one body artist; one nail technology or esthetic instructor (who is not a school owner); one cosmetology instructor (who is not a school owner). A roll call vote was taken. Voting aye: Nordboe, Osentowski, Pippitt, Roubal, Scheele, Vogel, Waskel, and Rowland; eight (8). Voting nay: none. Motion carried.

Ms. Chiles asked if there were any questions or concerns regarding the proposed legislative changes. She responded to the following concerns:

- The name of the board has changed from Nebraska Board of Cosmetology Examiners to the Board of Cosmetology. This is consistent with the titles for the other professions in Nebraska.
- If the legislation passes during 2007 the changes will go into effect December of 2008. This will allow one year to revise the rules and regulations.

### **c. Update on the Status of Mandatory Reporting Regulation Revisions**

Ms. Chiles indicated the Mandatory Reporting Regulations require that every licensee is to report any unethical violation of unlicensed practice of which they have firsthand knowledge. It also includes insurers and facilities and how they are to report issues. Mandatory Reporting has been updated, clarified, and forms have been revised. There were some pieces added regarding pharmacy interns because there was a statute change in that area.

The Attorney General's office approved the Mandatory Report Regulation changes on September 21, 2006. The regulations have been forwarded to the Governor's office.

First hand knowledge is actually observing something happening, not hearing from someone else that it happened (hearsay). If a licensee has a conviction and they fail to report; that is a violation of the mandatory reporting statute. They did not disclose the conviction. It would then go on to the Investigation's Department.

**d. Health Information Security and Privacy Committee (HISPC) Survey**

The governor recently formed a Health Information Security and Privacy Committee in the State of Nebraska. They are looking at security and privacy barriers to health information. It is particularly of interest to body artists and anyone who collects personal health information (such as do you have certain diseases). HIPPA requirements are being taken into account on this study. They want to know how many of the professions have specific regulations that reference public health information. What extent is this information protected? Do the regulations address the privacy of this information? Initially this was geared toward prescribing medication. Now, this study has been extended to include all of the professions. How do you keep your records? Are they maintained on a computer? Where do these professions keep the health information? Is it secured in a locked and safe environment? Ms. Chiles is in charge of a survey for our internal agency. She was asked to make the board aware of this. There may be some guest speakers come to present information on confidentiality to the board at a later date.

**e. 2007 Board Meeting and Examination Dates**

Ms. Gray referenced information regarding dates based upon previous intervals. The board determined the following:

- **Examinations** - will be left at the same intervals since the board voted to keep the same number of pencil/paper examinations.
- **Board meetings** - February 5, 2007; April 2, 2007; June 4, 2007; August 6, 2007; October 1, 2007; and December 3, 2007.
- **Work sessions** - January 8, 2007; March 5, 2007; May 7, 2007; July 9, 2007; September 10, 2007; and November 5, 2007.

The board meeting dates and worksessions may be cancelled if they are not needed.

**f. Board Member Appointment Update –**

Ms. Chiles reported the person's that have applied for the school owner position on the board include Ruth Lucas, a cosmetology instructor, from McCook and Heather Swenson, a nail technician instructor, from Lincoln. They will be interviewing for this position either the end of this month or first week in November.

**g. Recognition of 10 years of service as a Board Member**

Chairperson Rowland presented Jeffrey Pippitt with a plaque from the Board of Cosmetology for serving as a board member since November 1, 1996 with term ending on November 30, 2006.

Chairperson Rowland also presented a plaque from the State of Nebraska Department of Health and Human Services Regulation and Licensure in recognition for appreciation of service rendered to the State of Nebraska as a member of the Board of Examiner.

Ms. Gray indicated the board also has Jeff Pippitt to thank for the gavel and the board member name plates.

**h. Other –** Nothing to report.

**ADJOURNMENT**

MOTION: Judy Roubal moved, seconded by Jeff Pippitt to adjourn the meeting. A voice vote was taken. Voting aye: all. Voting nay: none. Motion carried.

The meeting adjourned at 5:00 p.m.

Respectfully submitted,

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Marlene Wagoner, Secretary  
Board of Cosmetology Examiners

Recorded by Susan Chocholousek, Credentialing Specialist.

Summarized by Susan Chocholousek and Carol Ann Gray, Credentialing Coordinator.